Building Security and Use

Security

All offices and laboratories should be locked when unoccupied. Valuables such as laptop computers, purses, wallets, cell phones, etc. should be on your person or securely locked. The University assumes no liability for loss of personal property. Any unusual circumstances such as broken windows, lost or stolen property, and/or presence of suspicious individuals should be reported as soon as possible to the University Police, 9-911, and/or the Department Administrator, x3-1612, BAG 109F.

Bagley Hall (BAG) and Chemistry Building (CHB)

Until further notice, the external doors are locked at all times. Use your Husky Card or building key to enter. If you find an outside door unlocked when you know it should be locked, please call the University Police at 3-9331. They will make sure the building is secured.

Chemistry Library Building (CHL)

Currently is used by several departments, including Chemistry. The building coordinator in BAG 82 / 543-1616 can assist you in obtaining access to rooms within the building. CHL is also locked at all times. Use your building key to enter through the west door, near the parking spots.

Building Use Permits

Anyone who has building access must carry a Husky Card while in the building after hours. Husky Cards with building access are considered the equivalent of a building use permit. Husky Cards must be shown to University Police Officers when requested. If you are in the building after hours without building access on your Husky Card, you may be asked to leave the building and your keys will be confiscated. See the Key Custodian in BAG 109 to request a BUP if you do not have a Husky Card.

Bicycles in Buildings

According to WAC 478.116.080, bicycles are not allowed in University buildings. Bicycles parked in violation are subject to seizure and impounding by the University. Impounded bicycles will be stored at the University Police Department and released at specific times upon presentation of proof of ownership and payment of a fine. DO NOT store bicycles in research laboratories or chemical storage areas.

A bicycle storage room is located in the loading dock area near the Machine Shop entrance (Bagley 82). You may request access to this room from Facilities Support (Bagley 109).