Research Stockroom

The Research Stockroom, located in 36 Bagley Hall, is a self-service facility that provides stock items for sale in the general categories of chemicals, glassware, lab supplies, hardware, office supplies and cryogens. Purchases may be charged to an active UW budget (or project number for Chemistry accounts). Unfortunately, items cannot be sold to individuals or those outside of the University of Washington. Purchases are made at checkout using your UW NetID, with the cost charged to a valid UW budget number designated on your account.

Hours

At this time, the stockroom is open **2:30 – 4:30 pm, Monday through Friday**, except UW holidays. To ship packages, contact the stockroom for arrangements. Outbound packages must be processed before noon.

Catalog

Current items in stock (UW NetID login required)

Establishing An Account

An account is set up by the Chemistry Purchasing and Accounting Office (109P Bagley Hall). You will need a valid UW budget number (or project number for Chemistry accounts), budget name, principal investigator name, Department, department box number, and budget expiration date. Chemistry personnel must be delegated authority to purchase supplies by their principal investigator or supervisor.

Other Important Information

Cyanide

You can request cyanide online after reviewing the Department's policy on cyanide use for research.

Ethanol

Ethanol sales are limited to Chemistry personnel and budgets ONLY. Sales require a permit and authorized signature.

Liquid Nitrogen

Customers are NOT allowed to fill from the large liquid nitrogen tanks unless trained and approved. See the Research Storeroom Manager.

Shipping

All shipping outbound from the Department **MUST** be approved by the Storeroom Manager.

FedEx Shipping Request Form (DOCX) (Word doc 13KB)
Safety Policies

- **Lab Gloves** – Lab gloves must be removed before entering the Storeroom
- **Secondary Containment** – Chemicals, purchased in a 2.5 liter or larger container, require the use of an authorized safety carrier or secondary containment as required by Environmental Health & Safety.
- **Cylinders** – Empty cylinders require cylinder caps PRIOR to being returned to the cylinder shed

Contact

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